Minutes week 4

**Date and time:** 03-05-2018, 13:45

**Location**: Open space, Fontys R1

**Chairman**:

**Minute taker**: Ignas

Ignas: Can we have some feedback on the project plan, what is good and what is bad

Project plan feedback:

Mentor: Benchmarking – missing in the project plan, could be done in two ways

Vladimir: User interaction (main idea)

Have a mental note!: Get our shit together and put it on paper ;dd

Ignas: Can we have an explanation again to get it done ?What is benchmarking?

Mentor: explains what a simulation is: representation of real life situation and elements interacting with each other

Mentor: What is the purpose of the report that we are going to generate:

Mental note: Having a simulation means: get it straight ;dd

Mentor: there is a default case. Default case about traffic control simulation: benchmarking there is to determine the most optimal way of crossings. Change the intervals of the traffic light from red to green and see whether the results are improved or not

Vladimir: Our idea for our project: the number of checkpoints, maybe determined number of them, the user will have influence over them, we need to benchmark it somehow

Mental note: Benchmark the shit out of it until the end of today (in the project plan)

Ignas: can we have like main requirements that we need to implement?

Mentor: Deliverables are not complete – check them again

Mentor: A simulation goes from one application run to one expected result

\*Vladimir is showing the example to the mentor\*

Other questions:

Mental note: We need to request to speak with Mr Johnson – about the flipping of the plate

Mentor: What is the progress of the work division report and other documents?

Mental note again: get our shit together and start working on them

Vladimir: Can we show them on Monday not as a deliverable but as draft to ask for feedback?’

Mentor: Yes

Mentor: May I know what you are spending your time on?

Ignas: Usually we have an hour long meeting, like on Wednesday or Thursday, afterwards we try to divide our work and actually on it, we work on google doc so everyone can see real time changes

Mentor: Were you aware of the deliverables for this week?

Vladimir: We left it for Thursday, then we were shocked by the amount of work that we needed to do for POPD

Mentor: just to keep in mind, we expect you to work on multiple deliverables at the same time

Ignas: so now we need to try to send you the deliverables?

Mentor: if you want feedback before the grade of it, should be somewhere around the middle of the time, whether it is at the start or the week afterwards, somewhere in between is the best time

Ignas: if we have some deliverables for Friday morning, we need to send you the dividing work documentation, all this documents n stuff, we need to send it and ask for your opinion?

Mentor: be specific about it, so I get one hour on it, half an hour meeting? Be sure to structure it better

Rosti: if we want feedback via email should it be in the middle?

Mentor: feedback will be given during the meeting

Rosti: what if its Wednesday?

Mentor: you have the entire week, it is your choice what you spend the time on

Mental note: we got owned

Ignas: other questions

Mentor: we have a mandatory lecture next week

Vladimir: are we going to receive anything about it?

Mentor: its on sharepoint

Ignas next week?

Mentor: yeah, Monday

Ignas: we are going to improve ourselves and the documentation and definitely put more hours on the project

**Meeting duration:**